



# **EXTERNAL EMPLOYER/EDUCATION PROVIDER ACCESS POLICY**

Authors:	TD & IS
Group:	LVC Standards Committee
Date Written:	January 2018
Last Review:	June 2018
Review Date:	September 2020

### **Introduction**

At Linton Village College we are committed to ensuring that our students are fully informed about their careers and training options. This policy outlines the arrangements the College has put in place to manage the access of external providers to our students.

The College uses the Gatsby Benchmarks as a guide to plan our 'Next Steps' careers programme. As part of our commitment to informing our students of the full range of learning and training opportunities on offer to them, we are happy to consider requests from training, apprenticeship and vocational education providers to speak to students. The College also proactively seeks to build relationships with these partners as we plan our careers pathways and next steps activity throughout the College year, this ensures that providers have multiple opportunities to speak to students and their parents across years 8-11, to offer information on vocational, technical and apprenticeship qualifications

### **Students in Years 8-11 are entitled to**

- find out about technical education qualifications and apprenticeships opportunities as part of a careers programme, tailored for our students around the key transition points at LVC;
- hear from a range of providers about the opportunities they offer through the schools careers programme;
- make informed applications to the full range of academic or technical courses available to them at transition.

### **External Providers may**

- request an opportunity to engage with students by sending a detailed request to the College's 'Next Steps' Career Leader at least six weeks prior to the intended activity; these may include assemblies, employer and provider engagement events or opportunities to speak with students and parents on a 1:1 basis supporting GCSE and post-16 option choices;
- leave copies of their prospectus, or other relevant course literature, at the College for Library's career section.

### **SLT will**

- permit any requests for access to students provided that staffing is available to support the activity; it does not clash with other planned activities; it does not interrupt the preparation for examinations; and that the appropriate space is available to host the activity;
- ensure that staff involved in personal guidance and pastoral support are up to date on their knowledge of these post-16 options;
- monitor, in collaboration with Governors, the quality and impact of the opportunities to engage with technical, vocational and training providers;
- delegate the responsibility for overseeing the access of external employer/education providers to students to the College's Next Step Career Leader.

Linton Village College 'Next Steps' Career Leader: Ian Simmons ([ian.simmons@lvc.org](mailto:ian.simmons@lvc.org)).