



25<sup>th</sup> January 2022

Dear Parent/Carer

### **GCSE examination entries**

We are in the process of confirming entries for the summer exam series and paper list of the subjects your child has been entered for will be issued to them this week during tutor time.

In order to progress with these entries, it is essential that you check them with your child and then complete [this online form](#). **This must be completed no later than midday on Wednesday 2 February.**

If your paper copy does not arrive home please contact Pauline Kenning, Exams Officer ([Pauline.kenning@lvc.org](mailto:Pauline.kenning@lvc.org)) and she will arrange for another copy to be sent to you.

We are operating on the expectation that exams will take place this summer. Government guidance continues to suggest that disruption to exams due to Covid could require us to submit teacher assessed grades. This seems incredibly unlikely at this stage. Nevertheless, we need to confirm entries with all of the exam boards so that, regardless of the eventual assessment process, your child can be issued qualifications in the subjects that they are studying for.

The cost of all examinations is met from the College budget and amounts to many thousands of pounds; please let Mrs Kenning know as quickly as possible if there are any problems with the list so that changes can be made before extra cost is incurred.

In a number of subjects, coursework or controlled assessment forms an integral part of the examination process. We are also anticipating that there may be a requirement for students to complete alternative exam papers or assessment to contribute to teacher assessed grades this exam series. Failure to complete necessary assessment tasks may lead to parents being charged the full cost of the examination entry.

Students taking Cambridge Nationals will have all the remaining modules (coursework and potential re-sits, where appropriate) that are due to be taken this year listed on their statement.

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Principal: Helena Marsh MEd



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If your child is unable to complete examination/assessment tasks due to ill health, a doctor's note will be required by the examination board. In the case of other exceptional circumstances please contact us as soon as you can. If you have any questions regarding this or the examination entries, please do not hesitate to contact our Exams Officer, Pauline Kenning at [Pauline.kenning@lvc.org](mailto:Pauline.kenning@lvc.org).

Thank you for your support and partnership to support students in continuing to engage and make good process with their studies.

Yours faithfully

A handwritten signature in black ink, appearing to read 'H. Marsh'.

Helena Marsh  
Principal  
Linton Village College