



Dear Parent/Carer,

The SIMS Online Parent App is a convenient way for Parents/Carers to view and manage contact details and important information to ensure all details we hold are current and correct. Parents and carers can edit this information, such as such as telephone numbers, email addresses, home address and dietary requirements through this app. Up to date contact information is essential in case of emergency. You can access the system easily from a smartphone, tablet or PC – anytime, anywhere.

If you are not already using this app please contact Reception and we can issue you with an activation email. Once you have received this activation email, please find instructions on how to access the SIMS Parent App below. When successfully logged in, please review all details within Data Collection (click on your child) and submit any required changes. Further guidance is attached.

Getting started with the SIMS Parent app

1. We will send you an activation email, simply click on the link from your tablet, PC or smartphone to activate your account.
2. You can then login using your normal **Facebook, Twitter, Google** or **Microsoft** username and password.
3. From your smartphone or tablet, download the app for free from the Google Play or Apple App store - search for **SIMS Parent**.
4. From a PC or Windows phone, login online at www.sims-parent.co.uk

Please note that your activation email is unique to you and should not be used by anyone else. If you require an additional login then please contact the school.

Your activation email will expire after 14 days if it is not used, please contact the school if you require a replacement after this date.

Yours faithfully,

Alison Rothwell

Data Manager

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