



**Linton Village College  
Full Governing Body Meeting**

**Tuesday 11<sup>th</sup> July, 2023 at 6.00 pm  
Venue: LVC Staffroom**

**MINUTES**

**Present:**, Helena Marsh, Peter Woodroffe, Clare Gorman, Clive Turner, Ali Harris and Jill Carter.

Associate Members: None

Clerk: Tracy Coston

1. **Welcome to the meeting:** Peter Woodroffe welcomed everyone to the meeting.
2. **To receive and accept apologies for absence:** Carolyn Babinsky, Ronan O’Leary, Georgina Ellis and Vanessa Whitcombe.
3. **To receive Governor Training:** John Kame from Evolve Training attended the meeting to present a training session for all Governors about strengths and increasing systems of clarity.  
Governor presence is really important, and Governors need to be more visible to parents and staff and to be part of the deep dives and subject reviews. Governors do not line manage the Head since being part of Anglian Learning.

Governor presence is really important at parent’s evenings, new parents evening, open eventing and staff training day,

4. **To agree the [Minutes](#) from the last meeting held on 13<sup>th</sup> June, 2023:** The previously circulated minutes were approved and signed by the Chair.
5. **To deal with any matters arising not on the agenda:**
  - a) The feedback from the school Counsellor and a mental health report has not been received and will be requested for the next meeting. **HM**

6. **Receive and discuss strategic focus presentation and questioning (45 mins) [LGB People and Leadership presentation](#)**

- **Review Governance/NGA audit analysis:** The Governors self-evaluated themselves and discussed the results.  
Self-evaluation via the Trust blueprint was discussed.  
2024 Vision for Governance: Timely challenge and support from all members of the LGB.  
SLT responsibilities have been redistributed and there is more structure in middle leadership. There have also been departmental level challenges.  
Leadership training has taken place and more colleagues are getting involved in Trust wide events. There is a new leader of computing who is receiving support.

Rachel Drennan is a brilliant staff member leading HR.

There has been a lack of progress from Trust with talent management.

Creative solutions with non-specialist staff to help with the staff budget. H & S communication but link governor visits haven't been organised due to Sam Pollard's time. The risk to be balanced against the financial position.

IT has transferred from the contractor to the Trust and now the transition with the Trust is taking place.

**Staff survey:** The response rate was quite low, and the survey was too long. Workload, challenge and volume is a issue. Mental Health training has taken place.

**Analysis results of parent and student surveys:**

SLT have discussed all responses. Staff turnover has been low and improved communication is required.

Negative behaviour comments: The focus on behaviour is to carry on next year. There were over 500 student responses which was impressive.

Focus on staff/parent communication to be continued.

Governor visits: The frequency has improved but there are still issues with communicating with the member of staff responsible.

Data and information to be systematic to reduce workload.

It has been challenging due to less capacity at SLT but middle leaders have been encouraged into growing roles.

Pastoral leadership hasn't been as robust and needs to be focussed on moving forward.

HR has made a massive improvement. Sam Pollard has had a massive positive on staff.

Finance been quite a journey and new appointments have had an impact.

- **Evaluate performance against People and Leadership blueprint**  
Ofsted feedback 2020, CIP priorities 2022/23 and CIP priorities 2023/24 were discussed.
- **Share progress against executive summary action plan.**
- **Share College improvement priorities for 2023/24:**  
More Trust peer reviews are being organised for 2023/24.  
Congratulations for all the achievements made with SLT not at a full team.  
More behavioural challenges have impacted on limited staff time.

7. **To receive the Principal's report** : A comprehensive report was distributed to all Governors.  
Stage 1 complaints are all logged and some are not a complaint but more of a concern.

Critical incidents were also reported.

**Impact of the strikes on staff/pupils:** No complaints have been received from parents.

Thank you to Helena Marsh and Peter Woodroffe will write to SLT and staff to thank them for all their hard work.

**HM  
/PW**

**8. To receive snapshot reports for the following:**

- [Safeguarding](#): Safeguarding from September will be headed by Louise Keen.

Year 10 issues were discussed. Social care issues were discussed.

*Are there any pupils that have a cycle of behaviour that is impacting on the school:* Some students are defying going into lessons.

Handover of the mental health training but will take time.

- Inclusion – [Behaviour](#), [SEND](#) and attendance [SEND in a nutshell](#): There were more out of lessons behaviour issues but less suspensions. Sam Kerley is trying to drive the changes in behaviour. Consistency amongst teaching staff is so important. Dan Palmer, a history teacher, will be taking on the role of Deputy SENCO. Training will be organised in September. Attendance: The attendance SEND figures compared to national figures to be shared.
- [Curriculum](#) – including academic progress [Year 10 results analysis](#): Momentum is being gathered and strategy with the middle leaders. Progress in Year 10 and Year 11 to be analysed after the GCSE results are received. The quality of pastoral leadership needs improvements. Teachers have identified interventions required for Year 10 students via parents.

**9. To receive Governor Business and link Governor visit reports:**

**Governor Visits**

- Finance – PW
- SEND - JC
- Operational strategy – RO'L
- Safeguarding – PW
- Human Resources – GE
- Behaviour for Learning – CG
- [Pupil Premium](#) – CG [May report](#) [June report](#): There is a discrepancy in the data, PP data was -1.41 and the reason is that historically pupils that haven't been at LVC since Year 7 don't have all the data. The DfE has the information to upload. Ele Stoneham is the pupil premium champion and works a half day a month to ensure that the strategy is being embedded. Cameron Fehr will speak to all people involved. All tracking has been set up. All students have a starting point, apart from the Ukraine children. The interventions are smart and working. Moving forward PP will be discussed at all Governors meeting. Attendance and intervention to be assessed. Clare Gorman will meet with Cameran Fehr and Ele Stoneham. There is a middle leader training need. PP passports are excellent. The strategy and anonymised passports to be shared with Governors.
- Curriculum – VW/GE/CB
- Health and safety – CT

**10. To ratify any policies:** None

**11. To receive AOB (5 mins):** Clive Turner to attend the Trust meeting on Thursday.

**12. Date of next FGB meeting:** TBC

The meeting finished at 7.45pm

**Signed**

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**Dated**

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