**Governors Present:** Clive Turner; Claire Gorman (VC); Helena Marsh (HT); Jill Carter;

Ronan O’Leary; Caroline Babinsky; Ali Harris

**Others Present:** Cam Fehr (SLT); Sharla Matarazzo; Louise Keen; Kay Pearce (Clerk)

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|  | **ITEM** | **ACTION** |
| **1.** | **Acceptance of Apologies for Absence** |  |
|  | Peter Woodroffe sent his apologies. Governors consented to this absence.  Georgina Ellis and Vanessa Whitcombe advised they would be arriving later in the meeting. |  |
| **2.** | **Election of Chair and Vice Chair** |  |
|  | PW wished to remain as chair and there were no other nominations. Governors elected Peter to remaining as Chair.  CG wished to remain as Vice-Chair and there were no other nominations. Governors elected Clare to remain as vice-chair. |  |
| **3.** | **Declarations of Interest with regard to agenda items** |  |
|  | There was no declaration of interests on agenda items. |  |
| **4.** | **Agree minutes of last meeting and Matters arising not on this agenda** |  |
|  | There was one alteration on the last meeting minutes – this being ‘interventions were to date not working’. This alteration was in section 9 of the last minutes.  Centre 33 will now be the outsourced counselling provider.  LVC now has a wellbeing hub.  Minutes of the meeting dated 11th July 2023 were then agreed. |  |
| **5.** | **Safeguarding Training** |  |
|  | The DSL delivered training to governors in attendance, and absent governors will need to receive training.  DSL explained about a new monitoring and filtering system called SENSO being used in school to ensure any online use is safe. Governors asked about how school laptops were affected and about using the system. Governors agreed this is to be monitored.  Governors were reminded they needed to read KCSIE and sign on My Concern when this was done.  LK left the meeting at 6.50pm | HM/DSL  Governors  Governors |
| **6.** | **Core Aims and Values and CIP 2023/2024 Summary** |  |
| Q.  A. | The HT went through the document, mentioning that at each LGB there will be opportunities to link back the documents. Governors had observed they were mentioned infrequently through the SIP and wanted the link to governors further referenced to.  Governors asked about managing work and how this was being achieved without financial input?  The HT informed governors they were trying to do more with less. Record keeping has become a particular area of high workload.  Governors are growing increasingly concerned about the escalating staff workload, which is taking a toll on morale and mental well-being, with the Senior Leadership Team bearing a significant burden. This heightened concern comes amid the impending Ofsted inspection and the impact of addressing a budget deficit. |  |
| **7.** | **Curriculum Executive Summary and Blueprint** |  |
| Q.  A.  A.  Q.  A. | SM presented the Executive Summary to governors. This is a Year 1 summary and is divided into:   * What we know * Where we are heading * What the half termly priorities are   Governors are to look at the convincing evidence that school is improving sustainably and securely and will be asking ‘So What’ questions.  Governors asked what coherent means in the context of this document?  Knowledge and skills between subjects.  Every subject has curriculum intent and governors asked if this helps with recruitment.  Whilst not directly, it does mean that every subject leader must be a member of their skill set or association.  There is a new line management structure for leaders to have meaningful conversations with subject leaders.  Autumn 1 priorities are on track.  Governors asked if there was the structure in place for cross school talks.  Yes, this is happening slowly and is currently a work in progress.  Governors have requested feedback.  The presentation is to be attached to these minutes. | Governors |
| **8**. | **GCSE Result Analysis/Action Plan** |  |
| Q.  A. | CF presented headline figures.  Takeaways   * Eng/Maths 4+ and 5+ comparable to pre-covid levels * Progress 8 is same for males and female. * A8 lower than we would like.   GE arrived at the meeting at 7.44pm  Subjects were colour coded red, amber, green. All subjects that are currently red are LVC priority.  History results are to be looked at along with Geography and dance which are sitting on amber.  Some subjects are currently being looked at in term of viability, and Business Studies is no longer being offered after this cohort has finished.  Subjects of concern are being thoroughly investigated and feedback will be shared with governors.  Governors asked how thrive (currently red) was being measured as there is no qualification set?  Thrive is subject to deep dives and peer review, the same as all other subjects.  Governors complimented staff on their presentations, which are attached to these minutes.  SM and CF left the meeting at 8.25pm. |  |
| **9.** | **Principals Report – key risks, student numbers and marketing** |  |
| Q.  A. | The HT went through the report.  Governors asked how successful marketing LVC was.  The HT advised word of mouth, Ofsted judgement and outside of catchment. There were mixed thoughts about the HT writing in the parish magazine. Governors suggested the possibility of students writing the articles instead of the HT.  Governors mentioned IT and how this was progressing. The HT advised IT had been escalated to Trust level and there were numerous challenges.  VW left the meeting at 8.40pm. |  |
| **10.** | **Policies** |  |
|  | Safeguarding policy – governors approved and adopted this policy.  Health and Safey policy – governors approved and adopted this policy.  SEND Information Report – Governors ratified this report. |  |
| **11.** | **Governor Business including planning governor work streams and training plan including safeguarding.** |  |
|  | KP is to liaise with the previous clerk and to join the next Head and Chair meeting. | Kay Pearce |
| **12.** | **Any Other Business** |  |
|  | CT attended the last Governor Forum meeting and was asked to look hard at what school is doing to deliver outcomes to pupils.  The Scheme of Delegation has been amended. This needs to be given to governors.  Moving forward is still ongoing as to how the LGB will work. There is to be less strategic involvement and more of a critical friend role.  Governor links need to be updated on the website.  Link governor visits are to be completed. | Kay Pearce  Governors |
| **10.** | **Date of Next Meeting** |  |
|  | Meeting ended at 8.50pm  The date of the next meeting is **Tuesday 5th December** **2023** at **6pm** |  |

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| **Items for Future Meetings** | |
| **Meeting** | **Item** |
| December 2023 | Curriculum Executive Summary – governor monitoring. |
| December 2023 | SENSO filtering and monitoring system – governor monitoring. |

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| **Action Log** | | | |
| **ITEM** | **ACTION** | **DEADLINE** | **RESPONSIBILITY** |
| 5. | Safeguard training to absent governors | ASAP | HT/DSL |
| 5. | Read and sign on My Concern KCSIE | ASAP | All Govs |
| 11. | Work streams and training liaise with previous clerk | ASAP | Kay Pearce |
| 11. | New Scheme of Delegation to be given to all governors | ASAP | Kay Pearce |
| 11. | Link governor visits | These are to be arranged | All Govs |

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| **Rolling Action Log** | | | |
| **ACTION** | **DEADLINE** | **RESPONSIBILITY** | **UPDATE** |
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