

Linton Village College Local Governing Body Meeting Minutes



Tuesday 8th October at 6pm

Governors Present: Helena Marsh (HM, Principal); Peter Woodroffe (PW, Chair); Chris Hine (CH); Jill Carter (JC); Ronan O'Leary (ROL); Clare Gorman (CG); David Blackman (DB); Vanessa Whitcombe (VW); Carolyn Babinsky (CB); Clive Turner (CT); Ali Dellar (AD);

Others Present: Louise Keen (LK); Shahla Matarazzo (SM); Cam Fehr (CFe) and Kay Pearce (KP Clerk)

	ITEM	ACTION
1.	Acceptance of Apologies for Absence	
	Apologies were received from Georgina Ellis. Governors agreed to her absence.	
2.	Declarations of Interest	
	There were no declarations of interest. Governors were reminded to complete their Pecuniary Interest forms	
3.	Agree minutes of last meeting and Matters arising not on this agenda	
	The minutes of the meeting on 1 st July 2024 were recorded as accurate and agreed .	
4.	Election of Chair of Governors and Vice-chair	
	PW mentioned at the previous meeting that he would be standing down as Chair. CG wished to be considered for the role. No other governors wished to be considered so the meeting agreed to appoint CG as chair. KP to send form to the R & G Panel for approval. PW offered to take on the role of vice-chair to support CG, on a temporary basis only, so this item will appear on the agenda at a future meeting.	KP
5.	Central Safeguarding Training	
	This was delivered to governors by LK. PW is to remain the safeguarding link governor. All governors need to be able to access My Concern. KP to liaise with Rachel to ensure email addresses are AL ones and not LVC email addresses. Two new DDSL have been appointed, Tom Davies and Helena Marsh. Tim Darby is to be trained. Governors who missed this training need to go onto the National College to do this. KP to make sure links are available.	KP KP

	Supply teachers in general remain a key concern in terms of low-level concerns. Where these are issues, the agency is contacted as their employer. The Trust low level policy makes it clear that they can't be dismissed outright due to an LLC.	
6.	Policies	
	<p>There were various policies brought to the meeting for discussion and these were ratified by governors.</p> <p><u>Safeguarding</u> This is a Trust policy and there were no changes.</p> <p><u>Attendance</u> There are several changes to this policy. Governors asked what the implications for Year 11 were when they are on study leave, and how this affects attendance. HM advised that when students go on study leave, they are marked as such, and whilst they are absent, it is authorised. Parents are advised about this in exam preparation information and attendance figures for Year 11 are not used from May onwards.</p> <p>The offering of Amazon vouchers has caused some issues, although they have been received as positive. Attendance for Year 11 is currently 96.2%. There has been a cultural shift with more students attending school and persistent absences are down in number.</p> <p><u>RSE</u> This is currently on hold as PHSE information is awaited in connection with training. This will come back to another meeting.</p> <p><u>SEND Information</u> This has been updated.</p> <p><u>SEND Policy</u> This has also been updated.</p>	
7.	Revisit and confirm core vision, mission and values	
	<p>HM gave a presentation on the values and culture at LVC, with the shift being to care, following the Ofsted inspection. This was discussed in depth at the last meeting.</p> <p>This has been revisited as there have been 10 new members of staff over the summer. The three College Improvement Priorities focus on: all students accessing an ambitious curriculum; developing independent learning behaviours and building a culture of belonging.</p> <p><u>CIP 2024-2027</u> HM explained the colour coding on the staff wellbeing and workload charter and culture code. The yellow highlights indicated where staff felt that the area was patchy; orange indicates a focus point.</p> <p>College Improvement Plan projects are to be staggered to ensure there is not too much going on at once. Some are big and others</p>	

	<p>are smaller, they are not all equal and have different scope and scale.</p> <p>Governors asked about the buy-in from staff. AD advised that all staff are positive as the direction is clear, with staff now feeding back to SLT. Middle leadership meetings allow for discussion and feedback, with meetings being both positive and supportive.</p> <p>All subjects have subject improvement plans which are over 3 years and inline with the CIP 2024-2027.</p> <p>This is still in the planning and mapping phase and will be implemented with a clear timeline and road map by SLT and other things will be rolled out.</p> <p>Governors asked for an update at the next meeting in November. RAG ratings will be on behind the scenes working document and not on the vision document.</p> <p>Governors were impressed to see the impact with middle leader culture and restructure.</p>	HM
8.	Achievement Outcomes	
	<p><u>Part 1</u></p> <p>CFe and SM both presented to governors the GCSE results analysis and next steps moving forwards. They showed the headline data, which also appears on the Trust Dashboard, with A8 and P8 being the most important information.</p> <p>For clarity CFe explained what P8 was, and this is defined as the best 8 grades from GCSE results. Maths and English count as double plus the other subjects.</p> <p>The presentation showed how students perform in 'each bucket'. The FFT early results service shows the government measure and is published on the school website. It shows the percentage of students who achieved a grade 4 and those that achieved a grade 5.</p> <p>Whilst these are lower than last year, LVC is showing as in line with National Averages and has the capacity to be above average.</p> <p>There are 5 figures when looking at the 5 buckets, with the open buckets being subjects such as Art, Health and Social Care etc, and more emphasis on Maths and English.</p> <p>The subject performance summary 2024 shows some subjects as disappointing with others being a strength. There are a few subjects which are a concern.</p> <p>Governors asked what they could do to ensure this was improved and were advised that whilst this is operational, governors would be kept up to date at future meetings.</p>	CFe/SM

	<p>As detailed in the presentation, some subjects for the current Year 11 are a concern.</p> <p>Governors want to know if SLT understand why these subjects are cause for concern especially over time. SM advised that they were, and VW will look at this when she does her link governor visits.</p> <p>There is to be a training day for the above subjects where staff will be visiting other schools.</p> <p>There is to be a razor-sharp focus on both maths and English.</p> <p>Governors asked about the number of students in Year 10 and the subjects they will be taking.</p> <p>CFe and SM both left the meeting at 7.55pm.</p>	VW
9.	Principals Report	
	<p>The report was uploaded in advance to the meeting folder.</p> <p>Governors asked about the ambitious teaching and how staff were feeling. AD advised this will need to improve over the next year and that there had been no worrying feedback, and that staff had given the general feeling of support.</p> <p>Governors felt the 3-year plan for middle leaders was a very good idea and AD mentioned that it has not come naturally so some leaders.</p> <p>It was noted that the currently situation around posts that have not been replaced due to budget restraints, has increased the workload on SLT and this has been very noticeable.</p> <p>There is currently a flexible working request pending.</p>	
10.	Governor Business	
	<p>Training opportunities are to be sent to governors.</p> <p>Governors are to have access to the LGB Calendar, and events are to be uploaded.</p> <p>The link governor report for PP recorded that the data was disappointing, so this will be a focus moving forward.</p>	<p>KP</p> <p>KP/LS</p> <p>GC/CM</p>
11.	Any Other Business	
	There was nothing to record.	
12.	Date of Next Meeting	
	<p>The meeting ended at 8.20pm</p> <p>Date of next meeting is 26th November 2024 at 6pm.</p>	

Items for Future Meetings	
Meeting	Item
Ongoing meetings	It was discussed and the meeting felt that parents need more information and knowledge about the importance of completing programmes of study. This is something the community relationships link governor can work with LVC on.

Action Log			
ITEM	ACTION	DEADLINE	RESPONSIBILITY
4.	Form to the R & G Panel for approval.	ASAP	KP
5.	Governor access to My Concern. Email addresses need to AL ones and not LVC email addresses.	ASAP	KP/RD
5.	Governors who missed this training need to go onto the national college to do this. Links to be sent	ASAP	KP
7.	<u>CIP 2024-2027</u> Governors asked for an update at the next meeting in November.	November	HM
8.	Governors asked what they could do to ensure this was improved and were advised that whilst this is operational, governors would be kept up to date at future meetings.	November and onwards	CFe/SM
8.	Students are only using the subjects needed to get to that next stage. It was discussed and the meeting felt that parents need more information and knowledge. This will feature as a running point on future meeting agendas, and VW, as curriculum link governor will focus on this within her governor visits.	Ongoing	CH/VW/KP
8.	Parents can see revision status as this is available on Go4Schools. SM is to bring more information to the next meeting	November	SM
8.	Governors want to know if SLT understand why these subjects are cause for concern especially over 4 years. SM advised that they were, and VW will look at this when she does her link governor visits.	Ongoing	VW
10.	Training opportunities are to be sent to governors.	ASAP	KP
10.	Governors are to have access to the LGB Calendar, and events are to be uploaded.	ASAP	KP/LS
10.	The link governor report for PP recorded that the data was disappointing, so this will be a focus moving forward	Ongoing	CG/CM

Rolling Action Log			
ACTION	DEADLINE	RESPONSIBILITY	UPDATE